

# University of Northern Iowa

## Department of Accounting

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**Position Title:** Graduate Research Assistant

**Reports to** a faculty member, to be assigned.

**Terms of Employment:**

- For the fall semester: 20 (or 10) hours per week, beginning August 20, 2018 and ending December 14, 2018. Does not include the week of Thanksgiving Break.
- For the spring semester: 20 (or 10) hours per week, beginning January 14, 2019 and ending May 10, 2019. Does not include the week of Spring Break.

**Compensation:**

- Full assistantship salary is \$5,176 per semester. Half assistantships may be awarded.
- Graduate Assistants may qualify for in-state tuition and fees.
- Graduate Assistants receive University holidays and do not work during Thanksgiving Break, Spring Break, or the interims between semesters.
- Students may apply for graduate tuition scholarships. These awards are applied for and awarded separately from the Graduate Assistant awards.
- For more information on the Graduate Assistantship System and procedures:  
<http://www.grad.uni.edu/assistantships/>

**Position Description:**

As a research assistant, you will be assigned to a professor where you will assist with research and teaching activities. Possible duties may include:

- performing literature searches
- Writing literature reviews or other parts of manuscripts
- Finding, collecting and analyzing data
- Coding and entering research data
- Organizing and maintaining research materials
- Grading homework and in-class assignments
- Grading tests
- Entering grades and maintaining a grade book

**Qualifications:**

- Must be a full-time, degree-seeking student in a UNI graduate program. Must be enrolled in 9 graduate credits each semester of assistantship.
- Maintain a Plan GPA of at least 3.00. First semester graduate students must have an undergraduate GPA of at least 3.00.

**Application Process and Deadline:** To apply email the completed Application Form for Graduate Assistantship (available at <http://www.grad.uni.edu/assistantships>) to Debra Messerer" <debra.messerer@uni.edu>.

Applications received by March 23, 2018 will be given preferential consideration.